

## **MARSHALL PLAN SCHOLARSHIP** students going to the U.S. and U.S. students coming to Austria

### **Application requirements:**

- Status as full time student (with at least one successfully completed semester at the home university). Applicants must remain enrolled as students at the home university during the entire research period.

- Research assignment in **science and engineering**

### **Scholarship duration:**

- At least 3 months (please note visa regulations!)

### **Grant amount:**

- EUR 4000 to 10000

Please note that the Marshall Plan Scholarship will most likely not cover all your expenses. You will have to take care for other or private funding if necessary!

### **Application documents (in pdf except application form):**

- [Application form](#) (signed and confirmed original document - if available – please ask your International Office)
- Letter of Motivation (max. 2 pages)
- Curriculum vitae in tabular format
- Copy of passport photo page
- Project description (min 1500, max. 2500 words):
  - Title of Research Project
  - Name of Supervisor at both Home and Host University
  - Short Description of Research Agenda
  - General Goals
  - Detailed Description of Research Problem
  - Methodological Considerations
  - Workflow
  - Relevance and Expected Results
- Confirmation of full-time student status from home university / enrollment at home university
- Confirmation from host university's project leader / supervisor regarding admittance for research and status at host university (incl. planned dates of research period)
- List of publications and lectures (optional)
- Recommendation letter(s) (optional)

### **Application deadline(s):**

- Please enquire at your International Office

### **Important notes:**

*(In parts excerpted from recent agreements between the Austrian Marshall Plan Foundation and awardees)*

- 1) The awardee is responsible to duly apply for a visa.

- Information for US students:

- <https://oead.at/en/to-austria/entry-and-residence>

- Austrian Representations:

<http://www.bmeia.gv.at/en/embassies-consulates/search-for-austrian-representations/>

- Information for students applying for a J-1 visa:

○ <https://at.usembassy.gov/visas/nonimmigrant-visas/>

○ <http://j1visa.state.gov/>

Please note that the **term „program sponsor“ means your host institution/university** and not the grant awarding institution or financial backer. The program sponsor/host institution issues the Form DS-2019.

*(The Form DS-2019 or "Certificate of Eligibility for Exchange Visitor (J-1) Status" is the basic document used in the administration of the exchange visitor program. Excerpt from the above mentioned website)*

- 2) The awardee will have to sign a research assignment agreement with the Austrian Marshall Plan Foundation and will have to furnish proof of having taken out adequate travel, health and accident insurance incl. a return and transfer transport guarantee and adequate third-party liability insurance before the start of the research period abroad otherwise the scholarship cannot be released.
- 3) Payment will usually be made in two installments with the first installment to the amount of 80% due before the beginning and 20% upon completion of the research period and approval of the written documentation.
- 4) Any modifications of contractually agreed points (e.g. changes of dates, duration of your stay or perhaps changes of topics) shall be reported immediately to the International Office at your University (cc to: [office@marshallplan.at](mailto:office@marshallplan.at)) for decision making with the Foundation.
- 5) The final installment or rather any bonus can be withheld in the event of a failure to comply with the requirements: Shortening of your agreed stay.
- 6) Documents to be submitted to the International Office within 3 months after the research period abroad:
  - Confirmation signed by supervisor at host institution indicating the exact duration (from ddmmyy to ddmmyy) of the research period abroad
  - *Letter or e-mail:* Confirmation of supervisor at home institution regarding successful completion/outcome of the research period abroad

- *Via e-mail*: Final (research) report (min 7500 words excl. front page, table of contents and references/testimonials (title/topic must correspond to application project title/topic)
  - *Via e-mail*: Field report (max. 2 pages) **using the following obligatory scheme**:
    - General impression of research period abroad
    - Quality of the host institution
    - Contacts within host institution / integration in the organization
    - Recommendations for future Marshall Plan Students/Fellows
- 7) The awardee undertakes to publicly present his research findings within the framework of an appropriate event and on the Foundation's website (may be adjourned e.g. if research findings will be published in/as a scientific paper).

**! Further important information and details:** <https://www.marshallplan.at/scholarships-overview>  
<https://www.marshallplan.at/scholarships-application>  
<https://www.marshallplan.at/scholarships-application-information>  
<https://www.marshallplan.at/scholarships-documentation-requirements>  
<https://www.marshallplan.at/scholarship-calculation>  
<https://www.marshallplan.at/information-for-accepted-recipients>